**Tuition Rates**

**SAINT FRANCIS OF ASSISI SCHOOL, BRAINTREE MA**

**PRE-KINDERGARTEN – GRADE 8**

**SCHOOL YEAR 2017 – 2018**

**Kindergarten – Grade 8**

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| Kindergarten – Grade 3 | $5,720 |
| Grades 4 – 8 *(includes Technology Fee)* | $5,870 |

**Pre-Kindergarten**

**Half-Day Program 7:55 A.M. – 12:00 P.M./Full Day 7:55 A.M. – 1:55 P.M.**

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| **Pre-K 1 2 H** (Pre-K 3 year olds - 2 Half Days) | $4,310 |
| **Pre-K 1 2 F** (Pre-K 3 year olds - 2 Full Days) | $4,460 |
| **Pre-K 1 3 H** (Pre-K 3 year olds - 3 Half Days) | $4,835 |
| **Pre-K 1 3 F** (Pre-K 3 year olds - 3 Full Days) | $6,010 |
| **Pre-K 1 5 H** (Pre-K 3 year olds - 5 Half Days) | $6,210 |
| **Pre-K 1 5 F** (Pre-K 3 year olds - 5 Full Days) | $7,835 |

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| **Pre-K 2 3 H** (Pre-K 4 year olds - 3 Half Days) | $4,635 |
| **Pre-K 2 3 F** (Pre-K 4 year olds - 3 Full Days) | $5,810 |
| **Pre-K 2 4 F** (Pre-K 4 years olds - 4 Full Days) | $6815 |
| **Pre-K 2 5 H** (Pre-K 4 year olds - 5 Half Days) | $6,010 |
| **Pre-K 2 5 F** (Pre-K 4 year olds - 5 Full Days) | $7,835 |

* The second child tuition discount is $100.
* The third child tuition discount is $200.
* The fourth child and any additional children are not charged extra tuition.
* Saint Francis of Assisi School offers the same tuition for students in and out of the parish

**Registration Fees (*will be deducted from the above tuition amount*)**

* ***Non-refundable registration fees*** ($250 new registrations; $200 re-registrations)

**(2) Mandatory Fundraisers *(not included in the above tuition amount*):**

* A ***Holiday Calendar*** offering cash prizes during the month of January. Families may participate in selling Holiday Cards or choose to pay an additional fee of $150 (1 child) or $200 (more than 1 child).
* ***Friars’ Club*** ($240 per each family for (4) raffle numbers assigned to each family for the chance to win a cash prize. There are (8) winners per month.

**ST. FRANCIS OF ASSISI SCHOOL TUITION POLICY**

**(referenced from St. Francis of Assisi School Student/Parent Handbook)**

Tuition is an investment in your child’s education and religious formation. It is the responsibility of the School Administration to ensure that adequate financial resources are available for the school and that enrollment is as available and as affordable as possible to all families.

Families are expected to fulfill all financial obligations to the school within the academic year. As a tuition-based, non-profit institution, the school operations are predicated upon parents or those deemed financially responsible honoring their financial commitments.

Those families who have an inability to pay due to a specific hardship that arises during the school year must immediately contact the principal to discuss payment alternatives. The hardship must be documented by the principal and reviewed by the pastor/business manager before any alternative financial arrangements may be made. Any relief that may be provided under this arrangement will only be temporary (current school year) due to limited financial aid resources. Please note that families are only eligible for tuition assistance after they have completed the FACTS Tuition Aid application process.

**Tuition Payment Options:**

Saint Francis of Assisi School uses the FACTS Management Company to assist us in managing our tuition payment program, as well as with Financial Assistance.

Our tuition payment policy consists of two options for our families to pay their tuition:

1. Pay full tuition by July 12, 2017 directly to Saint Francis of Assisi School
2. Flexible monthly payment options (bi-yearly, quarterly, and ten-months) using FACTS Management Program, which begin in July 2017 and end in April 2018.

**Late Registrations**

Families registering after July 1st shall be expected to fulfil their tuition obligation per the tuition policy stated above. Tuition for students registering on/or after the first day of school shall be prorated over the number of months they will be in attendance.

**Late Payments**

It is the responsibility of each school family to keep the tuition coordinator or principal informed of their need to make any changes in their preferred tuition payment plan or adjustments in the amount of tuition expected to be paid. Families, who choose FACTS and miss a monthly payment due to insufficient funds, will be automatically charged a $30 missed payment fee and may incur a similar penalty from their own banking institution.

**Tuition Assistance:**

St. Francis of Assisi School has a limited amount of tuition assistance available to help qualifying families with financial need for the 2017 – 2018 school year. Any family who is seeking financial assistance must complete an online application process, which includes providing supporting documents through FACTS. Those who wish to apply may do so by clicking the FACTS link on our school’s website ([www.sfab.org](http://www.sfab.org)) or by visiting FACTS at: online.factsmgt.com/aid. If you already use FACTS Tuition Management, you may log in using the same credentials; fill out and submit your online application; and submit all required supporting documents by uploading online or faxing to 866-315-9264. *Since economic difficulties are often unpredictable, families should not hesitate to inform the principal of their need whenever it may arise during the year.*

**Non-Admission Due to Tuition Delinquency**

Families who fail to pay tuition per any agreement they have made with St. Francis of Assisi School or who have been unwilling to make alternative arrangement will be notified that their child(ren) will not be allowed to attend St. Francis of Assisi School until payment is current. IF such tuition delinquencies exist, the policy is as follows:

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| Tuition in arrears as of December 15th | Student(s) will not be re-admitted on the first day of class in January until tuition account is current. |
| Tuition in arrears as of March 30th | Student(s) will not be re-admitted on the first day of class following April vacation until tuition account is current. |
| Tuition in arrears as of May 30th | Final report cards will show an incomplete in each subject. Re-enrollment status for the following school year will be forfeited until tuition account is current. |

**Withdrawal**

The cost of your student’s education is a full school year expense. Books are purchased, teachers are hired, and classrooms are prepared in anticipation of each child’s full-year participation. Families who withdraw their student prior to the end of the school year are financially responsible to pay the tuition up to and including the month of withdrawal.

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| **Withdraw in any month** | **Payments are due through that month** |
| e.g. Withdraw in September | Payments due from July through September |
| e.g. Withdraw in December | Payments due from July through December |

You are responsible for contacting the tuition coordinator/business office to cancel your FACTS Payment plan. IF there is tuition due per the schedule above or any outstanding debt from the Extended Day Program, St. Francis of Assisi School will keep your FACTS agreement open to collect all debt until your obligation is met.

* Families who choose to withdraw their child must fill out a Release of Records form, which is available through the school office.
* Tuition must be current before student withdrawals will be processed, which means school records cannot be sent until tuition is made current.
* All parts of registration fee are non-refundable.
* Financial aid and scholarships are not considered tuition payments and will not be refunded in the event of withdrawal.

All financial accounts, both tuition and non-tuition, must be cleared before the last day of school or graduating students will not be permitted to take part in graduation exercises. Other students will not be enrolled for the following year and will be placed on the waiting list. If an account remains delinquent after the student withdraws, legal action may be sought and/or the account may be reported to a national credit bureau.