



# **Saint Francis of Assisi School**

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**From the Desk of Mrs.  
Clark**

## **Mrs. Clark's Grades 6 Literature & Language Arts Class Policies**

### **Testing Procedure:**

All students are expected to be honest. Once the test/quiz has been passed out all talking stops. Any student talking during a test/quiz will be considered cheating and will receive the consequences stated in the school handbook.

### **Homework Procedure:**

The procedure for grading homework in science class is that students can receive points for a level of completion. 2=fully completed and on time, 1=partially completed and on time, 0=not in school. Students must have their homework in on time to receive credit for the assignment.

### **Morning Journal:**

All students are required to have a marble composition book that is used for their Morning Journal. Students are required to write an entry every Tuesday and Thursday in their journal for morning work. If the entry is not completed at that time the student is required to finish it on their time. The entry must be a page or more. At the end of the term students will be given a quiz grade that corresponds with the number of completed entries that they have in their journal. The students will receive this grade in Literature and Language Arts.

### **Compositions:**

Students will be introduced to a variety of essays this year. For each essay their will be at least 2 practice essays that are graded as quizzes and then one essay that will be graded as a test. Students are assigned essays on Friday and they must be completed by the next Friday and passed into their composition folder.

### **Spelling:**

The sixth grade spelling grade is incorporated into the language arts grade along with the composition grades. Students will be given a spelling quiz every Friday and then a unit test when appropriate. Students work on spelling on Monday and Wednesday mornings and then the assignment is taken for a homework grade on Friday morning. Students are required to learn all twenty words and then the bonus words are extra credit on the quiz. Students receive one point for each correct bonus word.

### **Extra Credit:**

Extra credit is given to the entire class when it is warranted.

### **Extra Help:**

As a teacher, I know that there is not enough time in the day to help students with difficulties. That is why I offer extra help. This year, Tuesday will be the assigned day for extra help. All that needs to be done is a letter from the student's parent is sent into school stating that their child would like to stay after for extra help. Please send the note a couple of days before the day the student would like to stay. Students walking to library after extra help must have those plans stated in the letter. If any problems, I will contact the parent and make alternative arrangements. Parents must provide transportation home.